



Meeting Minutes

HOA Board of Directors

2nd Quarterly Meeting 2025

MEETING LOCATION DETAILS

Date: Friday, April 4, 2025 Call to Order: 6:30 pm

Location: Georgetown Public Library Meeting Room

BOARD ATTENDEES:

- Dodie Marin, President
- Desiree Kawell, Secretary
- Denise Jimenez, Treasurer
- Joy Dunaway, Member-at-Large

AGENDA:

1. Call to Order: 6:30 pm
2. Approval of Meeting Minutes for 1st Quarter Meeting 1/16/2025 & Administrative Special Meeting 1/27/2025
3. Treasurer's Report
 - a. Current balance
 - b. QuickBooks Statement
 - i. January, 2025 to March 31, 2025
 - c. Property Taxes Paid
 - i. 4 Properties for a total of \$25
 - d. 2024 Tax Return Filed
 - i. Filed by CPA on March 18, 2025
 - e. Budget
 - i. Denise motioned to pass budget
 - ii. Desiree seconded
 - iii. Motion passed unanimously
4. Liability Insurance
 - a. Denise motioned to accept Evans, Ewan, & Brady for \$2,260 annually
 - b. Desiree seconded
 - c. Motion passed unanimously



5. Mowing Contract
 - a. Joy motioned to accept US Lawns proposal for \$6,146 annually
 - b. Denise seconded
 - c. Motion passed unanimously
6. Post Office Box
 - a. Previous board suggested using the mailbox in the neighborhood for 110 Crystal Knoll
 - b. Must keep current P.O. Box due to restrictions per Postmaster stating there must be a structure at the address
7. Open Board Position for Member-at-Large
 - a. Announcements were posted to CKT website, HOA Facebook page, and email sent to members. No responses were received.
8. Community Garage Sale- May 3rd
 - a. Advertise through Facebook
 - b. Post signs
9. Action items in progress
 - a. Mail out to announce meeting- to be completed by April 18th for May 18th Members Meeting
 - b. Continue communication with city about Stadium Dr and CR152 at CKB- ongoing
 - c. Continue communication with county about streets- inspection, repair, and repave- ongoing
 - d. Files in Shed - If beyond required to keep, shred. If we still need to keep, relocate to a more secure location or digitalize- ongoing
 - e. Preparing for assessment invoices to be emailed & mailed out- to be completed by end of May
10. Open Floor, Time Permitting
 - a. No members present
11. Adjourn at 7:39 pm

Next scheduled meeting:

Annual Members Meeting

May 18, 2025, 5:30 pm

Georgetown Public Library- Friends Room